

PERSONAL DATA PROTECTION STATEMENT

OUR MISSION:

PEDRO CÉSAR SAMPAIO E SOUSA, UNIPESSOAL LDA (hereinafter referred “PORTDANCE”), taxpayer n.º 505 997 878, based in Rua Norton de Matos, 628 E – Gulpilhares, 4405-671 Vila Nova de Gaia, Porto, Portugal, has established as a priority of its internal policies, the protection of the personal data which it treats in the exercise of its activity.

As such, this STATEMENT has the purpose of disclosing which personal data we are processing, the terms and purposes of the processing, as well as our efforts to keep such data protected.

This STATEMENT applies to our *website* www.portdance.pt and may be changed at any time as necessary to update and correct it.

PERSONAL DATA

Includes any information relating to an identified or identifiable natural person (‘data subject’); who is one who can be identified, directly or indirectly by reference to an identifier such as a name, an identification number, location data, an online identifier or to one or more factors related to the physical, physiological, genetic, mental, economic, cultural or social identity of that natural person.

The good use of our website assumes that only personal information is collected in the terms identified in this STATEMENT.

PERSONAL DATA PROVIDED BY USING THE WEBSITE:

Clarifications about this technologies...

The definition of PERSONAL DATA integrates not only that information we commonly relate to it - name, address, taxpayer number - but also information such as IP addresses and even information about the behavior, attitudes and preferences of a website user.

... that collect personal data.

As in any other website we use technologies - such as “cookies” - that are capable of collecting PERSONAL DATA from our users. Cookies are small files that are stored in your electronic device used through the browser, and that treat information about your habits of use of the website.

The use of these technologies in our website respects our [COOKIES POLICY](#), and implicates the collection of personal information of the user, such as:

- .1 Operating system and used browser.
- .2 Country of access and language.
- .3 Date and duration of website use.
- .4 Identification of previously visited websites.

We should look at cookies as dessert before the main course:

The purpose of these technologies is essentially to **facilitate and accommodate the use of our website**, being fundamental to the navigation experience and also being able to serve other purposes, such as commercial and statistical, which also allows us to optimize your experience!

Third parties may use cookies and access this information. We will only allow the use of these technologies by third parties that guarantee us the security of our users' data!

For more information about cookies used and other similar mechanisms, as well as on the processing of personal data associated consult our COOKIES POLICY here: <http://www.portdance.pt/politica-de-cookies-en.pdf>

PERSONAL DATA PROVIDED WITH THE NEWSLETTER SUBSCRIPTION:

In our website you can subscribe newsletters, requesting information about activities, offers, special promotions and other news that may be of interest to you.

In addition to receiving our newsletters by email, you may allow us to inform you about promotions we are making.

Do not fear:

The subscriber will have a command to withdraw his consent (unsubscribe) with the same simplicity as he gave it, and at any time he may exercise his right to oppose the sending of newsletters to the authorized e-mail address and/or contact provided.

Please note that we hire a newsletter management service to a specialized entity and that you can meet them when you are up to.

PERSONAL DATA PROVIDED VOLUNTARILY ON THE WEBSITE:

When you communicate with us

... through our contacts.

Further than the data provided by the simple use of the website, other occasions exist that may voluntarily provide us with your personal information - this is what happens when you try to communicate with us.

In our website are available contacts through which you will be able to contact us.

... through our contact forms.

We also have a contact form, whereby you can request information and clarifications, and/or send us suggestions by filling in the fields "name", "e-mail", "how did you hear about us" and "Message/suggestion".

This form is linked to the e-mail info@portdance.pt and will be managed only internally by our employees.

When we communicate with you.

Besides the situations where we use the data provided to respond to any request information and/or suggestions, we can communicate by notices available at our website, by email and even push notifications. This will happen when you have expressly given your permission to it, or when it results from any legal or contractual provision.

Please be aware that the personal information you provide - such as the name, e-mail address and other - will be preserved by PORTDANCE based on the duration of the communication established and for the time required to resolve any conflict or claim presented, without prejudice to any storage periods that allow us to process your data beyond the time of communication.

For example: prescription of credits or for the termination of criminal proceedings.

RIGHTS ASSOCIATED WITH THE PROCESSING OF PERSONAL DATA:

Our personal data protection policies have been developed because we know and recognize the privacy of the person as an increasingly privileged fundamental right. Consequently, whenever you give us personal information, you will be protected because you have legally binding rights granted.

RIGHT OF ACCESS AND RECTIFICATION

Whenever you want, you can **access** the personal data provided to us.

You may also request **access** to or **rectification** of personal data in any other way that is convenient for you, including sending us an e-mail. When possible, identify the subject as being related to the protection of personal data, and specifically the claim (for example, "access to personal data"). We note that additional information may be required, for example to verify your identity.

This means that you can confirm who actually treats your personal data, request access to them if applicable, and can also edit them, as well as seek information related to your treatment - terms of treatment, categories data, associated rights, etc.

RIGHT TO OBJECT TO DATA PROCESSING

What is this?

The **right to object** is provided for the cases where the data are intended to safeguard our own legit interests, of identified business partners or public interests, and the user understands that the way we treat the personal information provided to us is not the best suited to his particular situation or for the purpose for which the data was provided.

For example we refer to those cases in which we use your information works to identify the type of customer that we have.

I want to exercise my right!

You may exercise this right to object, in particular by sending us an e-mail regarding the subject and the claim ("opposition to data processing").

We note that additional information may be required, as well as it may not be our obligation to stop processing your data if it results from the applicable legislation - as it happens with the deadlines for limitation or expiry of credits.

RIGHT TO ERASURE ('RIGHT TO BE FORGOTTEN')

If the privacy policies we advocate are not sufficient and you want to be "forgotten" by our databases.

You may request for from all or some of your data to be erased when: you consider that the data is unnecessary for the purpose for which they were collected; in case you have exercised your right of opposition; if there is an illicit data processing; for compliance with a legal obligation, or even when the consent to treatment was given by a minor.

I want to exercise my right!

You can exercise this right, in particular by sending us an e-mail. Whenever possible, please identify the subject as personal data protection and, in particular, the claim ("erasure of personal data").

We note that additional information may be required, as well as it may not be the obligation of PORTDANCE to delete your data if this results from the applicable legislation - right away, regarding the limitation periods or expiry of rights.

RIGHT TO DATA PORTABILITY

I want to send my data to another entity.

The user may request the data portability, as long as this is technically possible, in a structured, current and automatic reading format, by completing the "PERSONAL DATA PORTABILITY REQUEST" form, available here: <https://www.portdance.pt/portabilidade-de-dados-pessoais-en.pdf>

Please note that fees associated to this data provision service may be applied.

RIGHTS OF THE USER

I feel that my right has been violated, what should I do?

This STATEMENT aims primarily informational purposes, not invalidating the user who feels offended in his rights to use available resources like submitting complaints to the Portuguese supervisory authority - Comissão Nacional de Proteção de Dados -, using the legal means or even speaking directly with us.

WHAT ARE THE MEASURES ADOPTED TO ENSURE THE SAFETY OF YOUR PERSONAL DATA?

PORTDANCE is committed to ensure the security of the personal data through the implementation of physical and logical security measures - such as the creation and execution of

data protection policies and the adoption of computer security and systems network solutions, - against its dissemination, loss, and misuse, as well as against its treatment, unauthorized access or any other form of illegal treatment.

In this context and for example, all our websites are protected by a digital security certificate based on a protocol capable of encrypting the information transmitted between our servers and the user.

Such conduct doesn't invalidate that all users of the website should take additional security measures, including ensure that is using an appropriately configured electronic device and browser with active firewall, antivirus and/or other forms of security of a logical nature or physicist.

IS THERE DATA TRANSFER TO OTHER ENTITIES?

In the exercise of our activity, we may cooperate with third parties, such as service providers, who may process your data. In these situations and for reasons of transparency, whenever possible, these entities and the treatment of their data will be identified.

In any case, please be aware that we have taken the appropriate measures to ensure that our partners fulfill with all their obligations regarding the protection of your data and, ultimately, we will be responsible for their treatment.

We will also reveal your personal information when we believe, in good faith in this need for reasons related with:

- legal requirements;
- the protection of our customers, for example, to avoid spam or attempts to defraud our products' users, or even to help prevent serious injuries or losses of life;
- the operability and maintenance of the security of our products, including avoiding or preventing an attack on our computer systems or networks; or
- rights or companies ownership protection, including the application of terms governing the use of services; however, if we receive information that indicates that someone is using our services to traffic stolen physical or intellectual property, we don't inspect the client's private life by our own, but we may report the matter to the authorities.

NEED MORE INFORMATION?

You may request the necessary information about the data processing and treatment. However, a fee should be charged in the case of unfounded or excessive requests.

For this purpose, we may require elements that prove the quality of the holder of the personal data that intends to exercise their rights (for example: full name, surname and signed copy of identification document may be requested).